

* This policy will be reviewed as necessary at OCU Novel Coronavirus Emergency Task Force meetings.

10 September 2021

OCU Novel Coronavirus Emergency Task Force

※Changes from the previous editions

- "1. Implementing a 'new' lifestyle" has been updated
- "2. Classes and final exams" has been updated
- "3. Students entering campus" has been updated
- "3-1. Infection Control with Student Mobility" has been updated
- "4. Research activities of faculty, etc." has been updated
- "5. Events hosted by OCU including OCU research centers" has been updated

Since June, Osaka City University has taken measures to minimize the risk of infection, and has been gradually resuming educational and research activities while keeping in place certain restrictions.

OCU will continue to pay close attention to and prevent the spread of infection by avoiding the Three Cs (confined spaces, crowded places and close contact).

On July 30, the government decided to declare Osaka Prefecture and the Tokyo metropolitan area (Kanagawa, Chiba, and Saitama) to be under a state of emergency anew (declaration period: from August 2 to 31), expanding the scope of the emergency to six prefectures, including Tokyo and Okinawa. However, the number of newly infected people has been increasing rapidly throughout the country, and the explosive spread of the disease has been unstoppable. 7 prefectures including Hyogo and Kyoto were added to the target area on August 17, and the original deadline (August 2-31) was extended to September 12. On September 9, it was decided to extend the deadline to the end of September, focusing on urban areas such as the Tokyo metropolitan area, where hospital beds are in short supply.

Since late July, the number of infected persons at the university have seen an increase. Students, faculty and staff are requested to be mindful of the points laid out in (1. Implementing a 'new lifestyle') and continue to implement them in their daily lives. Also to act carefully to prevent discrimination and prejudice from spreading, both to prevent infection and secure learning opportunities.

In the event that an infected student or faculty member is confirmed, to prevent secondary or tertiary infections, we will promptly determine the extent to which activities on campus should be suspended, and take the necessary measures under the direction and advice of the public health center.

In addition, it has become clear that the spread of infection can be prevented by wearing masks, avoiding the 3 Cs, and taking appropriate infection prevention measures such as proper

ventilation and hand washing. Students, faculty, and staff will work together to ensure that we do not succumb to this corona disaster, and will review this policy as necessary so that we can regain a fulfilling student life and a safe life on campus as soon as possible.

1. Implementing a 'new lifestyle'

Students, faculty and staff are encouraged to keep implementing a 'new lifestyle' and continue to pay attention to preventing infections.

(1) Basic measures for daily life to prevent infections.

√ **Take your temperature every morning.**

If your temperature is more than 37°C, refrain from going out.

Instead, rest at home.

√ **Frequent hand-washing/disinfection with alcohol, gargling.**
(Please refer to the attachment 1)

Wash your hands properly over 30 seconds.

Carry disinfectant liquid, etc. when going out. (Disinfectant liquid is available in the Safety and Health Management Office, located on the 1F, Student Support Center. Please bring your own bottle to get some.) **Use throat disinfectant spray or swish some water or tea around your mouth and swallow if gargling is difficult."**

√ **Wear a mask and practice cough etiquette. (Please refer to the attachment 2.)**

It is recommended to wear non-woven masks because they are

highly effective in protecting against spray and inhalation. In addition, please wear the mask correctly so that it covers the nose and mouth without gaps.

Since mutated strains of the virus are spreading, contact even for a few minutes without mask puts you at risk of infection, even without talking. Particular attention should be paid to eating side-by-side or face-to-face in areas without partitions, and brushing one's teeth, which will result in widespread dispersal of saliva.

√ **Ventilate rooms frequently.**

√ Make cashless payments when shopping.

(2) Avoid the Three Cs (confined spaces, crowded places and close contact).

√ Maintain a distance of 2 meters (at least 1 meter) from people.

√ Avoid face-to-face conversation as much as possible when talking to people.

√ **In response to the declaration of a state of emergency in Osaka Prefecture, banquets, drinking parties, and dinners are strictly prohibited during the declaration period (until the end of September), regardless of the number of participants.**

This does not apply to meals with family members or other people with whom you normally spend time on a daily basis, but it is strictly prohibited to use restaurants that serve alcohol or karaoke.

Please be aware that there is a risk of infection even when eating with family members and be sure to take measures to prevent the spread of infection. (Click here for 17th Message from the President Regarding COVID-19 "The beginning is the crux")

√ In response to the declaration of a state of emergency in Osaka Prefecture, during the declaration period (until the end of September), it is strictly prohibited to enter places where people will be socialize with each other at close quarters in poorly ventilated spaces. (For example, karaoke bars, live music venues, etc.)

(3) Preventative measures when traveling.

√ Refrain from going out unnecessarily. In response to the declaration of a state of emergency in Osaka Prefecture, during the declaration period (until the end of September), be more thorough than ever in refraining from going out, especially after 8:00 p.m. If you need to go out, please do so in small groups with family members or other people with whom you normally interact, and avoid crowded places and times.

√ Refrain from unnecessary business trips and travel.

In particular, refrain from unnecessary inter-prefectural travel, especially to and from areas where a state of emergency has been declared.

√ Make a note of who you meet, when and where, in case you get infected.

√ **If you must use public transportation, be sure to wear a mask and try to not touch your face. Wash/disinfect your hands with alcohol and gargle after you exit the train.)**

(4) Make use of 'Osaka COVID-19 tracking system'.

√ When using facilities where an unspecified large number of people gather, register your email on 'Osaka COVID-19 tracking system' provided by Osaka prefectural government.

(5) Make use of the COVID-19 Contact Confirmation App 'COCOA'.

√ Register on the COVID-19 Contact Confirmation App 'COCOA' to keep yourself informed of places where infections have occurred.

App provided by the Ministry of Health, Labour and Welfare.

2. Classes and final exams

Classes for the 2021 academic year will be based on face-to-face classes (including mixed classes※), with thorough infection prevention measures in place to maintain ties between students and the university, as well as between students themselves, and to ensure educational effectiveness. However, some classes will be taught remotely.

※If the number of face-to-face classes is more than half of the

total number of classes during the term (7 classes for a 14-lesson class), it will be referred to as "mixed classes. "

In response to the declaration of a state of emergency in Osaka Prefecture, the following temporary measures will be taken during the declaration period (until the end of September).

- **For the second round of regular examinations (August 16-20), we will switch to grading methods other than face-to-face examinations whenever possible, if fairness can be ensured with regular examinations.**

- **For intensive lectures (until the end of September), in principle, we will switch to distance learning.**

3. Students entering campus

In response to the declaration of a state of emergency by Osaka Prefecture, students will not be allowed to enter the campus during the declaration period (until the end of September) in principle.

However, students will be allowed only if one of the following

conditions is met. Please make sure to take your temperature

before coming to school and confirm that your temperature is

normal. In addition, please take all possible measures to prevent

the spread of infection and avoid the 3 Cs while on campus.

(1) In cases where students must attend classes.

(2) In cases where students (including those falling under 4. below)

need to conduct experiments on campus related to their graduation, master, or doctoral thesis, etc.

Each graduate school should take sufficient measures to prevent the spread of infection to students and graduate students, minimize time spent in the laboratory, and keep a record of students entering and leaving the laboratory, **for example, by instructing them to enter their information into the "Web system for research activities (研活くん)" when entering and leaving the laboratory.**

(3) In cases where students are to participate in permitted extracurricular activities.

In response to the declaration of a state of emergency in Osaka Prefecture, extracurricular activities in person will be prohibited in principle during the declaration period (until the end of September). (However, this excludes cases where the university grants special permission, such as official games.

In cases where students are to participate in permitted extracurricular activities, when using the facilities, a representative must submit the "Extracurricular Activity Plan" to the Student Affairs Division three days prior to the day of, obtain permission and follow the rules designated by the Director of Student Affairs. Also,

please record when entering or leaving the campus into the WEB system (=部活くん) and submit the "Extracurricular Activity Report" to the Student Affairs Division.

※Organizations that are found to not be compliant will be immediately suspended.

(4) In cases where use of the Media Center is required.

Those who intend to use the Media Center should follow the rules designated by the Director of Media Center.

(5) In case where use of the Health and Medical Services Center is required.

Staff at the Health and Medical Services Center are available during the daytime. If students or faculty/staff suddenly feel sick or get injured, please call the number below.

Health and Medical Services Center TEL: 06-6605-2108

(6) Other cases where students are permitted to enter the campus.

3-1. Infection Control with Student Mobility

In response to the declaration of a state of emergency in Osaka Prefecture, students are strictly prohibited from traveling (except to return home) during the declaration period (until the end of September).

Please be aware that there is a risk of infection even when traveling

back home or on family trips. Take thorough measures to prevent the spread of infection two weeks prior to and during the trip. (Click here for 17th Message from the President Regarding COVID-19 "The beginning is the crux")

4. Research activities of faculty, etc.

In response to the declaration of a state of emergency in Osaka Prefecture, research activities of faculty members, etc. (including researchers, undergraduate and graduate students) will be classified as "Level 2 - Restricted (Moderate)" in the Research Restrictions Guidelines during the declaration period (until the end of September).

Priority will be given to research activities conducted at home or online, and permission will be granted for experimental research and other activities that require the use of university facilities, as well as business trips within Japan (including off-campus research and study), to the minimum extent necessary, provided that the precautions for preventing the spread of infection are observed.

When conducting research activities using university facilities, please observe the precautions set forth by the university. In addition, to control access to laboratories and to monitor the health status of faculty members, etc., please ensure that all information is entered into the "Web System for Research Activities (研活くん)

※If it is confirmed that you have not complied with the guidelines, you will be suspended from using laboratories at OCU and other facilities for a certain period of time in order to ensure a safe research environment.

5. Events hosted by OCU including OCU research centers

In response to the declaration of a state of emergency in Osaka Prefecture, during the declaration period (until the end of September), it is recommended to hold events hosted by universities and departments online, regardless of the number of participants.

Face-to-face events will be permitted only if the following infection prevention measures are taken.

- The number of participants is less than half capacity.
- No food or drink is involved.
- Installation of alcohol disinfectant solution at each venue (sufficient number of alcohol disinfectant solution should be installed according to the number of participants).
- All participants wear masks and are encouraged to wash their hands and gargle.
- Adequate distance between people is maintained (2m if possible, at least 1m).
- Create a list of participants or otherwise track contacts. (Keep track of all participants).
- Thoroughly inform and encourage participants to go directly home.

- For events on-campus, the maximum number of participants should be 200 or less per day.

However, if the number of participants exceeds 1,000, prior consultation with Osaka Prefecture is required.

6. Travel overseas

For the time being, students, faculty and staff will be allowed to travel overseas as follows

(1) Travel to countries and regions with infectious disease risk level 1 will be permitted with caution.

(2) Travel to countries and regions at risk of infectious disease levels 2 and 3 is prohibited in principle, but may be permitted on a case-by-case basis if certain conditions are met, such as completion of two doses of vaccination by the designated time.

(3) Travel to countries and regions with a risk level of 4 infectious diseases is not permitted.

If there are unavoidable circumstances, be sure to fill out the checklist and submit it to each department for consultation. If you are granted special permission, please be sure to submit a written

pledge to take the measures described in section 7 below to the relevant department before traveling, and follow the prescribed procedures.

7. Students, faculty, and staff returning to/entering Japan from overseas (including private travel)

As a general rule, the procedure for students and faculty members returning to Japan from abroad or researchers and exchange students entering to Japan, will be based on the border enforcement measures of the Japanese government. In addition, the following measures should be taken:

- (1) For 2 weeks after returning/reentering, please keep a record of your physical condition and temperature to ensure you don't have symptoms of a fever or a cough.
- (2) Please monitor your health carefully for two weeks and stay at home, refraining from going out unnecessarily.
- (3) If you have symptoms such as a fever or coughing, do not go to a medical institution directly, but first consult the Osaka Prefectural Consultation Office or the jurisdictional public health center and follow their instructions. Also call the Health and Medical Services Center at OCU.

8. Accepting/inviting researchers from overseas

In principle, researchers from countries with an infectious disease risk level of 2 or higher are not allowed to be invited.

However, this is not the case if certain quarantine measures and other pledges are met in accordance with the government's policy on gradual measures to resume international travel.

9. Measures to prevent the spread of infection for faculty and staff

- (1) Faculty and staff who have the symptoms described in 10. should stay home.
- (2) Actively encourage telecommuting and staggered work hours to the extent possible in the course of work and minimize overtime work.
- (3) Allow commuting by car in order to prevent infection from using public transportation.
- (4) Review the necessity of holding various meetings and the number of attendees, and cancel any meetings that are not necessary or urgent, and use e-mail, telephone, and video conferencing to the extent possible.
- (5) Minimize business trips.

10. For those who may be infected

Those who apply to following (A), (B) and (C) should immediately call your family doctor or the New Corona Consultation Center (新型コロナ受診相談センター) at your local public health center or the jurisdictional public health center in Osaka Prefecture, follow their directions, and also call the Health and Medical Services Center at OCU.

(A) Those who have severe symptoms of breathlessness (dyspnea), fatigue (malaise), fever, or altered smell/taste.

(B) When those who easily become seriously ill*, have relatively mild cold symptoms such as fever and cough.

* Elderly people or those with underlying diseases (diabetes, heart failure, respiratory diseases (chronic obstructive pulmonary disease, etc.)), those undergoing artificial dialysis, those taking treatments with immunosuppressants or anti-cancer agents

(C) Those other than the above, yet continue to have relatively mild cold symptoms such as fever and cough

* If symptoms continue for more than four days, please be sure to contact the New Corona Consultation Center. As symptoms differ between each individual, if you think you have severe symptoms, please contact the center immediately. Those who must continue taking antipyretics also need to do the same.(Reference)

The New Corona Consultation Center (新型コロナ受診相談センター
帰国者・接触者相談センター)

Osaka City Public Health Center

TEL: 06-6647-0641 / FAX: 06-6647-1029

Other Public Health Centers in Osaka Prefecture

<http://www.pref.osaka.lg.jp/iryu/osakakansensho/corona-denwa.html>

Health and Medical Service Center TEL: 06-6605-2108

11. Countermeasures if there is a possibility of contact with someone with an infectious disease

If you or your family worry you have been in contact with someone with an infectious disease or have been in an area at the time an outbreak occurred, please contact the faculty or graduate school you belong to.

Also, infections at home are on the rise. Be aware of the eight points in the last section of Attachment 2 (document is in Japanese) if there is a chance a family member is infected.

12. Others

·It has been reported that slander and unfounded rumors about infected people, etc. are spreading on social media. There are many international students from China and South Korea in OCU. Our students, faculty and staff members are asked to be calm, act based on correct information, and never to abuse human rights toward infected people, foreigners, medical personnel, etc. If you feel like someone's basic human rights are being violated, please contact the faculty/graduate school that you belong to.

•Contact Information:

·Students: Faculty/Graduate School that you belong to

International students:

Global Exchange Office Email : goto.ocu@ado.osaka-cu.ac.jp

·Faculty/staff: Faculty/Graduate School, Office that you belong to

·Health Consultation Counter for New Coronavirus Infections:

Osaka Prefectural Consultation Counter:

TEL: 06-6944-8197 [dedicated line]

FAX: 06-6944-7579

•Useful websites (Japanese):

·Ministry of Foreign Affairs

<https://www.anzen.mofa.go.jp/>

·Prime Minister's Office of Japan

<https://www.kantei.go.jp/jp/headline/kansensho/coronavirus.html>

·Ministry of Health, Labor and Welfare

https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000164708_00001.h

[tml](#)

·Ministry of Education, Culture, Sports, Science and Technology-

Japan

https://www.mext.go.jp/a_menu/coronavirus/index.html

·Embassy of Japan in China

https://www.cn.emb-japan.go.jp/itprtop_ja/index.html

·Infectious Disease Surveillance (IDSC)

<https://www.niid.go.jp/niid/ja/from-idsc/2482-corona/9305->

[corona.html](#)

·Osaka Prefectural Government

<http://www.pref.osaka.lg.jp/iryu/osakakansensho/corona.html>

In response to the declaration of a state of emergency in Osaka Prefecture, in principle, students will not be allowed to enter the campus during the declaration period (until June 20).

However, students will be allowed only if one of the following conditions is met. Please make sure to take your temperature before coming to school and

confirm that your temperature is normal. In addition, please take all possible measures to prevent the spread of infection and avoid the 3 Cs while on campus.